

Siskinds LLP is a leading law firm located in Southwestern Ontario. We are a team of over 240 lawyers and employees covering personal legal services, business law, personal injury law, and class actions law as well as over 25 specialized practice areas. We help clients make the right legal choices, manage their legal affairs, and resolve complicated matters. Our culture and working style strives to make our clients' experiences comfortable, reassuring, and productive while delivering excellence in the services we provide.

Technical Analyst – Full-time

Siskinds is seeking full-time Technical Analyst. This position will require you to assist with departmental coverage for the installation, troubleshooting and maintenance of hardware and operating systems, software, laptops, printers and mobile devices etc.

The ideal candidate will have excellent troubleshooting and communication skills. The candidate must have a high level of organization skills, strong customer support skills and an ability to prioritize work. The candidate must be able to work independently and in a team environment.

Primary Responsibilities:

- Assist in planning, testing and implementing software application upgrades and rollouts;
- Evaluate and make recommendations for line of business applications;
- Consult on project teams regarding software functionality;
- Remain current with enhancements made to firm business applications;
- Support end-user applications from multiple vendors;
- Supporting Active Directory, Windows Server infrastructure (2008 and beyond) including backup management; and
- Supporting an Ethernet/IP network that facilitates desktop and mobile computing and IP telephony.

Qualifications:

- Minimum 5 years' experience in a technical analyst role;
- A minimum two-year, post-secondary diploma in Computer Systems Technology, certification or equivalent work experience in a law firm or comparable office environment;
- Experience supporting/troubleshooting applications software and hardware in Microsoft Windows 10/11 environment;
- Experience with VMware virtualization products a plus, but not a requirement;
- Strong communication and excellent troubleshooting skills;
- High level organization skills, strong customer support skills and ability to prioritize; and
- Ability to work independently and in a team environment.

We are a cohesive team, and being a team player as well as having a strong technical ability and a positive attitude will make you an ideal choice candidate.

We offer a technologically advanced environment with exposure to many specialized computer applications. Our comprehensive in-house training and ongoing support is of the highest level. We offer competitive compensation and benefits.

Siskinds is an equal opportunity employer and will work with and accommodate any needs necessary throughout the entire recruitment, selection, and on-boarding process. To learn more about us, please visit our website at www.siskinds.com

Please email your resume quoting "Technical Analyst" and "Your Name" in the subject line, to humanresources@siskinds.com. Deadline for submissions is Tuesday July 12, 2022.

Contact Information:

Siskinds, London Head Office

Attention: Human Resources, 275 Dundas Street, Unit 1 London Ontario N6A 3V8

Email: humanresources@siskinds.com