

Siskinds LLP is a leading law firm located in Southwestern Ontario. We are a team of over 240 lawyers and employees covering personal legal services, business law, personal injury law, and class actions law as well as over 25 specialized practice areas. We help clients make the right legal choices, manage their legal affairs, and resolve complicated matters. Our culture and working style strives to make our clients' experiences comfortable, reassuring, and productive while delivering excellence in the services we provide.

Personal Injury Law Clerk – Full Time

Siskinds is growing and seeking a Personal Injury Law Clerk. This position will require you to provide support to Lawyers within the Personal Injury team. We have an opportunity for a Law Clerk to assist with both Accident Benefits and Tort matters.

Our ideal candidate will have post-secondary education (eg. B.A., Law Clerk Diploma, or Paralegal Diploma) and will have a minimum of 1-3 years' relevant experience.

We need an intelligent, enthusiastic, and proactive individual who enjoys a fast-paced and multi-tasked work environment. The role requires sound time management, and organizational skills. It also requires excellent communication skills (verbal, written and grammatical). Attention to detail is also imperative.

A commitment to excellence, including excellent client skills, are needed. You will work well both independently and within the team setting. You enjoy a fast-paced, multi-tasked and deadline driven environment.

The following skills and attributes are also essential:

- Above average interpersonal skills
- Strong organizational skills with the ability to be proactive and follow through
- Superior communication skills (both verbal and written)
- Detail-oriented
- Ability to multi-task, prioritize, and work to deadlines
- Strong client service skills
- Personal Injury experience is an asset
- Primafact experience is an asset, and finally
- Strong keyboarding/computer skills (primarily Word and Outlook)

We are a cohesive team and being a team player as well as having a strong technical ability and a positive attitude will make you an ideal choice candidate.

We offer a technologically advanced environment with exposure to many specialized computer applications. Our comprehensive in-house training and ongoing support is of the highest level. We offer competitive compensation and benefits.

Siskinds is an equal opportunity employer and will work with and accommodate any needs necessary throughout the entire recruitment, selection, and on-boarding process. To learn more about us, please visit our website at www.siskinds.com

Please email your resume quoting “Personal Injury Law Clerk” and Your Name, in the subject line, to humanresources@siskinds.com . Deadline for submissions is Thursday, June 2, 2022.

Contact Information:

Siskinds, London Head Office
Attention: Human Resources, 275 Dundas Street, Unit 1
London Ontario N6B 3L1

Email: humanresources@siskinds.com