

Appendix "J"

ONTARIO
SUPERIOR COURT OF JUSTICE

COSTS OUTLINE

The Plaintiff provides the following outline of the submissions to be made at the hearing in support of the costs the party will seek if successful:

Fees (as detailed below)	\$
Estimated lawyer's fee for appearance	\$
Disbursements (as detailed in the attached appendix)	\$
Total	\$ _____

The following points are made in support of the costs sought with reference to the factors set out in subrule 57.01(1):

- the amount claimed and the amount recovered in the proceeding
»
- the complexity of the proceeding
»
- the importance of the issues
»
- the conduct of any party that tended to shorten or to lengthen unnecessarily the duration of the proceeding
»
- whether any step in the proceeding was improper, vexatious or unnecessary or taken through negligence, mistake or excessive caution
»
- a party's denial of or refusal to admit anything that should have been admitted
»
- the experience of the party's lawyer
»

- the hours spent, the rates sought for costs and the rate actually charged by the party's lawyer

FEE ITEMS <i>(e.g. pleadings, affidavits, cross-examinations, preparation, hearing, etc.)</i>	PERSONS <i>(identify the lawyers, students and law clerks who provided services in connection with each item together with their year of call, if applicable)</i>	HOURS <i>(specify the hours claimed for each person identified in column 2)</i>	PARTIAL INDEMNITY RATE <i>(specify the rate being sought for each person identified in column 2)</i>	ACTUAL RATE*

* Specify the rate being charged to the client for each person identified in column 2. If there is a contingency fee arrangement, state the rate that would have been charged absent such arrangement.

- any other matter relevant to the question of costs

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LAWYER'S CERTIFICATE

I CERTIFY that the hours claimed have been spent, that the rates shown are correct and that each disbursement has been incurred as claimed.

August », 2016

Signature of lawyer

»
Plaintiff and Defendant
»

Court File No.: »

**ONTARIO
SUPERIOR COURT OF JUSTICE**

Proceeding commenced at «place»

COSTS OUTLINE

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Served on Fax: «Other party's fax, if known.»